



OVERTIME AIR CONDITIONING
1515 Poydras



Effective 05/01/2022 – 04/30/2023

WORK ORDER #: _____

After-hours heating and air conditioning is available at all times but only after two (2) hours advance notice to Landlord if such notice is given during Business Hours and after four (4) hours advance notice at all other times.

Air Conditioning cannot be guaranteed if ordered after Noon of the day the service is requested.

I hereby request one of the following services at the 1515 POYDRAS BUILDING:

Service: Please circle one of the following Cost:

a) Overtime air-conditioning \$127.00 per hour small chiller

b) Fan usage* \$8.50 per hour

* (Please note that fan usage will only circulate existing building air.)

I will require service during the following period(s):

Table with 2 columns: Date(s) and Time Period (please circle am OR pm). Rows for From/To am/pm.

I understand I will be invoiced for the above services by Jones Lang LaSalle Americas, Inc. at the above rates.

Print Name Phone Number

Signature Company

Building: Suite #: Date:

Please email to tsrpoydras@am.jll.com

If your air request needs to be terminated before your requested time please notify a building engineer directly. They can be contacted through the security guard at the front desk. If you do not directly speak to the engineer and schedule this early shut down you will be charged for the full time period.