

**1515/1555 POYDRAS
GRAPHICS ORDER FORM**

TENANT: _____ CONTACT: _____
BUILDING: 1515 or 1555 Poydras (Circle one please) PHONE: _____

ENTRANCE DOOR SIGN

Please **type or print exactly** as sign is to be fabricated max of 20 spaces per line four lines max. Door Graphics are mounted on the wall next to the entrance to your suite. (Letters only - no logos). Braille suite # (as required by the ADA) is included.

Suite #:	_____
Company Name:	_____
2nd line if needed	_____

LOBBY DIRECTORY STRIP

***NOTE:** Directory space is limited. One directory strip is allocated for every **1,000** square feet leased. Any changes after **move-in** are at tenant's expense.

COMPANY NAME: (indent 1/2" max. 32 spaces)	
_____	SUITE#: _____

If applicable, additional strips would be as follows (See Note * above)

SECOND LINE: (listed under company, indent 3/4" max 30 spaces)

THIRD LINE: (listed under company, indent 1" max 28 spaces)

(EXAMPLE:)

JONES LANG LA SALLE	1970	
SUE TUCKER, GENERAL MGR.		

TENANT AUTHORIZATION: _____ DATE: _____
(4-6 weeks delivery time)

*Return to: Brandy Miller
1515 Poydras, Suite 1970
New Orleans, LA 70112
or FAX: 585-2674*

Date ordered by Jones Lang LaSalle: _____