

**1515/1555 POYDRAS
GRAPHICS ORDER FORM**

TENANT: _____ CONTACT: _____
BUILDING: 1515 or 1555 Poydras (Circle one please) PHONE: _____

ENTRANCE DOOR SIGN

Please **type or print exactly** as sign is to be fabricated max of 20 spaces per line four lines max. Door Graphics are mounted on the wall next to the entrance to your suite. (Letters only - no logos). Braille suite # (as required by the ADA) is included.

<p align="center">Suite #: _____</p> <p>Company Name: _____</p> <p>2nd line if needed _____</p>
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LOBBY DIRECTORY STRIP

***NOTE:** Directory space is limited. One directory strip is allocated for every **1,000** square feet leased. Any changes after **move-in** are at tenant's expense.

<p>COMPANY NAME: (indent 1/2" max. 32 spaces)</p> <p>_____</p> <p align="right">SUITE#: _____</p>

If applicable, additional strips would be as follows (See Note * above)

SECOND LINE: (listed under company, indent 3/4" max 30 spaces)

THIRD LINE: (listed under company, indent 1" max 28 spaces)

(EXAMPLE:)

<p>JONES LANG LA SALLE 105</p> <p>SUE TUCKER, GENERAL MGR.</p>

TENANT AUTHORIZATION: _____ DATE: _____
(4-6 weeks delivery time)

*Return to: Courtney Charbonnet
Email: Courtney.charbonnet@am.jll.com*

Date ordered by Jones Lang LaSalle: _____